

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 17 JUNE 2013

LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE TASK GROUP REPRESENTATION 2013-14

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS



SUMMARY OF ISSUE:
The Local Committee is asked to review and agree the terms of reference and membership of the Youth Task Group and the Local Sustainable Transport Fund Task Group for 2013-14.
RECOMMENDATIONS:
<p>The Local Committee (Reigate & Banstead) is asked to agree:</p> <ul style="list-style-type: none"> (i) The terms of reference of the Youth Task Group and the Local Sustainable Transport Fund Task Group, as set out in Annexes 1 and 2. (ii) The membership of these task groups for 2013-14.
REASONS FOR RECOMMENDATIONS:
The Local Committee's two task groups enable to Local Committee to carry out its work in an efficient and expedient manner.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee is asked annually to consider the work that should be considered at formal meetings and the relevant task groups that should be established to support the Committee in its work.
- 1.2 In 2011-12, the Local Committee established a Youth Task Group and a Local Sustainable Transport Fund Task Group.
- 1.3 The terms of reference were last reviewed and the task groups re-established on 18 June 2012.

2. ANALYSIS:

2.1 Both task groups have been successful and contributed to efficient decision making by the Local Committee in a range of areas. Due to this success, the recommendation is to re-establish the task groups for 2013-14 with the terms of reference set out in **Annexes 1 and 2**.

2.2 Due to the increased size of the Local Committee, the number of Members required for each task group has been increased. The proposals are as follows:

- Youth Task Group – 3 County Councillors and 3 Borough Councillors
- Local Sustainable Transport Fund Task Group – 4 County Councillors and 3 Borough Councillors

3. OPTIONS:

3.1 It is recommended that the Local Committee agrees to re-establish the task groups, in order to continue the successful work carried out in previous years.

4. CONSULTATIONS:

4.1 Consultation has taken place with the previous and current Local Committee Chairmen, and with relevant officers from Services for Young People and Environment and Infrastructure.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources, and the task groups have no decision making powers.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no specific equalities and diversity implications arising from the recommendations.

7. LOCALISM:

7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and Borough Councillors, ensuring that specific local needs and priorities are considered.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The Youth Task Group is involved in the commissioning process for the Local Prevention Framework which is aimed at preventing young people from becoming NEETs (not in education or employment) or entering the Youth Justice system.

8.2 Sustainability implications

The Local Sustainable Transport Fund Task Group monitors and reviews the progress of the Local Sustainable Transport Fund / Travel SMART programme, which is aimed at encouraging greater use of sustainable methods of transport such as walking, cycling and public transport, reducing carbon emissions and encouraging economic growth.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 There are no significant changes to the task groups proposed other than an increase in membership. Both task groups ran successfully during 2011-12 and 2012-13.

9.2 The Local Committee (Reigate and Banstead) is asked to agree:

- (i) The terms of reference of the Youth Task Group and the Local Sustainable Transport Fund Task Group, as set out in Annexes 1 and 2.
- (ii) The membership of these task groups for 2013-14.

10. WHAT HAPPENS NEXT:

10.1 The Local Committee will next be asked review the task group terms of reference and membership in June 2014.

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

Previous and Current Local Committee Chairmen; relevant officers in Services for Young People and Environment and Infrastructure

Annexes:

Annex 1 – Youth Task Group Terms of Reference

Annex 2 – Local Sustainable Transport Fund Task Group Terms of Reference

Sources/background papers:

- Local Committee Protocols and Task Group Representation 2012/13 - report to Local Committee (Reigate & Banstead), 18 June 2012.
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